



---

**To:**        **Darin Crawford**  
                 **Assistant Superintendent for Support Services**

**From:**     **James Briscoe**  
                 **Director of Procurement Services**

**Date:**      **September 7, 2023**

**Re:**        **Insulation Services**  
                 **Annual Contract #23-11-6557R-RFP**

The following proposal was received and opened at 10:00 a.m., Wednesday, September 6, 2023, as advertised and specified in documents concerning **Annual Contract #23-11-6557R-RFP Insulation Services**. The proposal received is located on page 2.

**Recommendation:**                    **FGH Insulation Co.**

**Funding:**                                **Multiple Funds**

**Estimated Expenditure:**            **\$100,000.00**

**Contract Term:**                        **November 1, 2023 - October 31, 2024**

**Renewal:**                                **4 Years**

kj

**Line 1 Insulation Service - Parts and Supplies**

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>PERCENT OFF</u>
<b><u>FGH Insulation Co.</u></b>	1	Percent Markup	<b><u>10.0%</u></b>

**Line 2 Labor rate per hour, Regular hours are Monday-Friday, 7:00 a.m. to 5:00 p.m.**

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<b><u>FGH Insulation Co.</u></b>	1	Hour	<b><u>\$45.00</u></b>

**Line 3 Overtime labor rate per hour. Overtime hours are Monday-Friday, 5:00 p.m. to 11:00 p.m. and all hours during the weekends/holidays.**

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<b><u>FGH Insulation Co.</u></b>	1	Hour	<b><u>\$67.50</u></b>

**Line 4 Transportation rate per mile.**

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<b><u>FGH Insulation Co.</u></b>	1	Mile	<b><u>\$0.00</u></b>

**Line 5 Delivery charges per project.**

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
<b><u>FGH Insulation Co.</u></b>	1	Project	<b><u>\$40.00</u></b>